**INFORMATION SYSTEMS**

**Information system**, an integrated set of components for collecting, storing, and processing data and for providing information, knowledge, and digital products. Business firms and other organizations rely on information systems to carry out and manage their operations, interact with their customers and suppliers, and compete in the marketplace and with this comes easier access to information and a quicker distribution of information.

INTRANET

Intranet simply means computers are connected to each other using a private network to support organizations employees to communicate, collaborate and perform their roles.

WIRELESS TECHNOLOGY

This is a technology that allows us to communicate without using cables or wire. With this comes benefits such as increased security by having the latest encryption, increased mobility, easy sharing and an overall increase in productivity.

**GENERATING AND DISTRIBUTING INTERNAL INFORMATION**

MANAGEMENT REPORTS

Management reporting can be expressed broadly as reports that management uses to run the organization, make business decisions, and monitor progress. The abbrev. ACCURATE is what defines them and it means the data must be correct values must be the right value and must be represented in a consistent and unambiguous form, no missing data, cost must be less than the value of the benefits, the needs the data will satisfy its content and location, use of the data with maximum efficiency, the ability for the data to be accessed regardless of where its kept, data availability upon request and it should be easy to use.